



M.P. POWER GENERATING CO. LT D.

Govt. of M.P. Undertaking

CIN – U40109MP2001SGC014882

BLOCK No. 9 (3RD FLOOR), SHAKTI BHAWAN, VIDYUT NAGAR, RAMPUR, JABALPUR (M.P.)

Phone No. 0761-2702720, 2661261

e-mail: ce_genstores@rediffmail.com

Fax No. 0761-2664750

Website: www.mppgenco.nic.in

NOTICE INVITING TENDER (NIT) No.-151

“Through e-tendering process only”

M.P. Power Generating Co. Ltd. invites electronic tender from bidder for execution of the following work :-

| Sl. No | Tender No. | Tender Particulars | EMD (In Rs.) | Date and Time for closing of online submission | Date & time of opening of e-tender |
|--------|-------------------------------|--|--------------|--|---|
| 1 | MPPGCL/ Tender No. 8901 | Tender for GSP (GST Suvidha Provider) & ASP for execution of work related to GST in MPPGCL for two years (FROM 01-08-2018 To 31.07.2020) | 151800/- | 18/07/2018 Up to 17.30Hrs. | 20/07/2018 From 15.30 Hrs Onwards |

These tenders are being invited through e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum please visit the website www.mpeproc.gov.in regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website www.mpeproc.gov.in only. The documents in physical form are to be submitted up to 15.00 Hrs on the date of opening of e-tender and it shall be opened from 15.30 hrs. Onwards. The bidders or their authorized representative may witness tender opening.

Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

(2) e-Tendering :-

- (i) For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get registration on website www.mpeproc.gov.in. Therefore, it is advised to all prospective bidders to get registration by online payment of registration fees at the earliest.
- (ii) Tender documents can be purchased only online and downloaded from website www.mpeproc.gov.in by online payment of cost of tender documents.
- (iii) Service and gateway charges shall be borne by the bidders.
- (iv) Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest.
- (v) For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website www.mpeproc.gov.in. Please note that it may take up to 7 to 10 working days for issue of Digital Signature Certificate. MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- (vi) If bidder is participating first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- (vii) Bidders are requested to visit our e-tendering website regularly for any clarification and/ or due date extension.
- (viii) Bidders must positively complete online tendering procedure at www.mpeproc.gov.in.
- (ix) MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.

- (x) For any type of clarifications bidders can visit www.mpeproc.gov.in and help desk contact No. 1800-2588-684 and 1800-2745-454.
- (xi) The bidder who-so-ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm and submit the original of the same in physical form with the offer of particular tender.

(3) Apart from uploading e-tender on website, bidder has to submit separate envelopes of (i) credentials and PQR, (ii) envelope of EMD and (iii) envelope of techno-commercial bid. These three envelopes are to be kept in one sealed envelope. This envelope should be properly super scribed that this envelope contains three envelopes of credentials/PQR, EMD and Techno-commercial bid against respective tender with due date & time of tender opening as per NIT. This envelope should be submitted physically till date of submission and opening against each tender received within specified time (e-tender as well as physical submission) shall only be opened at 15.30Hrs. on date specified against each tender in presence of the tenderer or their authorized representatives, whosoever may be present.

(4.0) **Credentials and PQR:**

The prospective bidders, who have adequate documents to fulfill criteria of credentials and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process.

- (i) Bidder should have been nominated as a GST Suvidha Provider by the Goods and Service Tax Authorities and also should be an Application Service Provider (ASP), necessary documentary evidence is required to be furnished.
- (ii) Copies of previously executed order of same work in the State-owned Power Generating Companies/other Power Utilities/ NTPC/ Govt./Semi Govt./ Any leading industries/IPP/ PSU in India during last one year ending with bid opening date are to be submitted.

(iii) EPF Registration.

(iv) Bidder should have GST Registration.

(v) Average annual turnover of the firm for the last three financial years shall not be less than 30.36 lakhs. Documentary evidence is required to be furnished.

(4) **Cost of Tender Documents:**

The cost of tender documents against this tender is Rs. 2000/- inclusive of taxes is required to be paid by all the participants (including SSI/ NSIC/ SME) bidders.

(5) **Earnest Money Deposit:**

(5.1) The EMD of respective amount as indicated against the tender, is to be submitted by bidder, only in the form of bank draft drawn in favor of Sr. A.O. (COG&HS), MPPGCL, Jabalpur or by depositing cash with Sr. A.O.(COG&HS), MPPGCL, Jabalpur or submitting Bank Guarantee from scheduled Bank as per prescribed format for BG with validity of 9 months from the date of opening of tender. The DD/ Cash receipt of EMD/BG shall be physically submitted in a sealed envelope super scribing "EMD of Rs.151800.00 in form of DD/Cash/BG against tender No. 8901".

(5.2) If EMD is submitted in the form of Bank Guarantee, it is responsibility of the bidder to submit the same strictly in prescribed format only, failing to which offer may not be considered.

5.3 No offer will be accepted without valid earnest money deposit unless exempted as detailed in point No.(2) of "General Terms & Conditions of the Contract". The copy of documentary evidence shall be

Physically submitted in a sealed envelope super scribing "Exemption of EMD against tender No. 8901" being SSI/NSIC registered unit.

- 5.4 The prospective bidders, who are submitting EMD envelope in physical form as detailed above for respective tender, will upload scanned self-certified copies of requisite EMD documents on the website along with tender offer.
- 5.5 Any mismatch if found in the documents submitted in physical form and that uploaded online, the acceptable EMD document shall be considered.

(6) Techno-Commercial Bid:

Bidders must positively complete e-tendering procedure at www.mpeproc.gov.in.

- (i) They shall have to submit the following documents online in the website:-
 - (a) Their complete techno-commercial offer containing detailed specification and all commercial terms & conditions. This document should not contain any price part.
 - (b) Techno-commercial information in the form of questionnaire and schedules (downloaded from website and filled as per instructions). Submission of duly filled questionnaire and schedules is mandatory. Terms & conditions filled in questionnaire shall be treated final. Documents requisite as per NIT i.e. credential & PQR, related to financial status/ experience for supply of tendered items and as per questionnaire should only be uploaded.
- (ii) Hard copies of above techno-commercial offer, G.C.C. questionnaire and schedules (uploaded in the website) must be submitted in a separate sealed envelope superscribing "techno-commercial bid for tender No. 8901". Only those physically submitted documents regarding techno commercial bid will be acceptable and considered, if, same are uploaded in the website along with techno commercial bid.

(7) Price Bid :

Bidder shall have to download the Price bid format from website and after filling prices of quoted tender items; the same is to be uploaded as per instructions therein. Physical submission of price bid will not be considered. The price bid of techno-commercially qualified bidder shall be opened online at the notified date at www.mpeproc.gov.in. Bidders can view information of date of price bid opening, on web-site.

- (8) On the due date of e-tender opening, the techno-commercial bid of qualified bidders (of those bidders fulfilling criteria of credentials & PQR and EMD as per NIT) will be opened online. MPPGCL reserves the right for extension of due date of opening of techno-commercial bid, considering participation of qualified bidders in the tender.
- (9) MPPGCL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- (10) Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection.
- (11) In case of any discrepancies found between the downloaded tender documents from website and the master copy available in the office of the tender inviting officer, the later shall prevail. No claim/appeal on this account will be entertained or given cognizance.
- (12) Tenders will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.

- (13) For amendment/due date extension/clarification /update if any, please visit www.mpeproc.gov.in website regularly. In case of any bid amendment /due date extension/clarification/update the responsibility lies with the bidders to collect the same from the web site of MPPGCL or in the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on part of the bidder.



(V. K. Nema)

Addl.Chief Engineer(Gen:Stores)
MPPGCL, Jabalpur

“SAVE ELECTRICITY”